



# Landlord Reversion Program Agreement

Please submit this form to Hydro Ottawa by mail or email. Details provided below.

\*indicates a mandatory field.

By signing and submitting this Landlord Reversion Program Agreement (this “Agreement”), the property owner (“Landlord”) of the property/properties referred to herein (the “Premises”) represents and agrees to:

1. Accept financial responsibility for the Premises’ electricity service accounts when a tenant occupying the Premises closes their account, or the identity of the new tenant occupying the Premises is unknown (the “Account” and collectively the “Accounts”) to Hydro Ottawa Limited (“Hydro Ottawa”).
2. If applicable, authorize and appoint a property manager (“Property Manager”) to manage the Accounts on its behalf. Notwithstanding the foregoing, in the event the Property Manager defaults in any Account payment obligations to Hydro Ottawa, the Landlord agrees that it shall assume the financial responsibility for the outstanding Accounts, and shall immediately pay all Account balances as requested by Hydro Ottawa.
3. Provide Hydro Ottawa with (10) ten days prior notice at [customerservice@hydroottawa.com](mailto:customerservice@hydroottawa.com) or call at 613 738-6400, of a new appointment and/or replacement of the Property Manager.

When Hydro Ottawa receives notification that the tenant will be moving, the Landlord or the Property Manager managing the Accounts, as applicable, will be advised via email by Hydro Ottawa when responsibility for the Accounts will be transferred to the Landlord. This Agreement helps ensure the Premises’ Accounts will not be disconnected by Hydro Ottawa during a change of occupancy. The Landlord agrees to defend, indemnify and hold harmless Hydro Ottawa from any claims, demands, losses or proceedings by any entity against Hydro Ottawa arising from or in connection with this Agreement.

## ▼ LANDLORD OR PROPERTY MANAGER INFORMATION:

Authorized Signing Officer Name\*:

Registered Business Name\*:

Principal Business Address

P.O. Box:

Street Name\*:

Unit/Apt. Number:

City\*:

Province\*:

Postal Code\*:

Phone Number\*:

Fax Number:

Email\*:

October 2020

Mailing Address (if different from Principal Business)		P.O. Box:	Street Name*:	
Unit/Apt. Number:	City*:	Province*:	Postal Code*:	

▼ **PREMISE INFORMATION**

P.O. Box	Street Number*	Street Name*	Unit/Apt. Number	City*	Province*	Postal Code*

*If necessary, please attach page for additional premises.*

▼ **TIME-OF-USE RATES (TOU) AND TIERED RATES**

In Ontario, there are two different types of electricity rate designs that residential and small business customers can choose from. Time-of-use rates and Tiered rates. **Time-of-use rates, is the default rate.**

**RATE OPTION for new Landlord reversion program agreement**

If you wish to opt-out of TOU rates pricing in favour of Tiered rates pricing, select the below box, and all future responsibility acceptances for the account(s) listed above will be charged Tiered rates.

**I wish to opt-out of TOU rates pricing in favour of Tiered rates.**

**RATE OPTION for existing Landlord reversion program agreement**

Select one of the below box, only if you are choosing to change rate option on an **existing** Landlord reversion program agreement and all of the account(s) listed above will be charged the selected rate option.

**I wish to select TOU rates pricing for my existing Landlord reversion program agreement**

**I wish to select Tiered rates pricing for my existing Landlord reversion program agreement**

The Landlord hereby agrees and accepts responsibility for the Premises' Accounts listed above when the tenant closes their Account, or the identity of the new tenant is unknown to Hydro Ottawa.

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**Full Legal Name, Title**

*(Duly authorized signatory)*

**Date**

I consent to the collection, use and disclosure of my personal information to be collected and used in accordance with Hydro Ottawa's Privacy Policy, as, may be amended from time to time;

I acknowledge that a new account charge, or reconnection charge may be applied to the account, in accordance with Hydro Ottawa's Conditions of Service, as amended from time to time and I certify that all information is true and complete.

**I have read and agree to this Agreement.**

## ▼ FORM SUBMISSION

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Once completed, please submit your form to Hydro Ottawa using one of the methods listed below.

**EMAIL:**

[customerservice@hydroottawa.com](mailto:customerservice@hydroottawa.com)

**MAIL:**

Hydro Ottawa, P.O. Box 8700,  
Ottawa, ON K1G 3S4

**Attn:** Customer Service -  
Landlord Reversion Program Form

**Need help completing the form?** Customer Service representatives are available to assist you Monday through Friday between 8:00 a.m. and 8:00 p.m., and Saturday between 9:00 a.m. and 3:00 p.m. Contact us at 613 738-6400.