

Opt-In Form for Electric Vehicle Charging (EVC) Rate

The Electric Vehicle Charging (EVC) rate is intended for large charging stations with at least one Direct Current Fast Charger (DCFC), also referred to as a Level 3 charger. Personal chargers (e.g., attached to a house) are not eligible.

Fill out this form if you are interested in enrolling in the EVC rate. The EVC rate reduces the Retail Transmission Service Rates (RTSRs) for participating electric vehicle (EV) charging stations. Further information about the EVC rate is available at hydroottawa.com/evcrate

Here's the two-step process to send us your form:

Step 1: Complete and save your form

- Complete all the required fields.
- Save the completed form to your computer (e.g., to your desktop).

Step 2: Upload and submit your form

- Go to our Contact Us page: hydroottawa.com/contactus
- Under the "Subject" drop-down menu, select "EVC Rate".
- Fill in your information on the page.
- Click the "Choose File" button to attach your form.
- Click "Submit" to send it to us.

You can also send us your completed form by mail.

Mail: Hydro Ottawa, PO Box 8700
Ottawa, ON K1G 3S4
Attn: Billing – EVC Rate Form

Once Hydro Ottawa receives the completed form, if everything is in order, Hydro Ottawa will begin applying the EVC rate on your next billing period or as soon as possible after that. You will remain enrolled for as long as the account continues to meet the eligibility requirements listed below. You may opt out of the EVC rate at any time.

Customer Account Information	
You will need your electricity bill to complete the following information. Enter it exactly as it appears on your electricity bill. If your information is not entered as it appears on your electricity bill, Hydro Ottawa may not be able to process your form.	
Name on the Account	
Account Number (20-digit)	
Metered Service Identifier (if applicable)	
Service Address	
Customer Contact Information	
Name	
Telephone	
Email	
Charging Station Information	
Number of DCFC (Level 3) EV Chargers	

Average Capacity of DCFC (Level 3) EV Chargers (in kW)*	
Number of Level 2 (208/ 240 V) EV Chargers	
Average Capacity of Level 2 EV Chargers (in kW)*	
Number of Level 1 (120 V) EV Chargers	
Average Capacity of Level 1 EV Chargers (in kW)*	
Total installed Capacity of Distributed Energy Resources (DERs), if any (in kW)	
DER fuel type (e.g. solar, wind, water, biofuel/ biogas, thermal, energy storage, other)	

* If the capacity of chargers differs, provide the average (e.g., If 5 chargers have a capacity of 50 kW and 5 chargers have a capacity of 100 kW, the average entered would be 75 kW).

Customer Certification

1. On behalf of the account holder, I would like to enroll the account in the EVC Rate.
2. I confirm that the EV charging station associated with the account meets each of the following eligibility criteria:
 - a. The charging station contains at least one DCFC stall (also referred to as a Level 3 charger).
 - b. At least 90% of the account's total monthly peak demand relates to EV charging (i.e., the DCFC and any lower level, non-DCFC chargers); auxiliary loads (e.g. for vending machines, tire inflation or restrooms) do not exceed 10% of the total monthly peak demand.
 - c. The account has a monthly peak demand that is equal to or greater than 50 kW but less than 5,000 kW.
 - d. The account has or is expected to have a 12-month average load factor equal to or less than 20%, calculated according to the following formula:

$$Load\ Factor_{month} = \frac{Electricity\ Consumed\ (kWh)_{month}}{Maximum\ Demand(kW)_{month} \times Number\ of\ Hours_{month}}$$

- e. The charging station does not primarily serve commercial and/or public sector fleets.
- f. The total DER nameplate capacity of any DER connected behind the account's meter does not exceed the total annual peak demand of the charging station.

3. I certify that the information provided on this form is true and accurate, and that in the event Hydro Ottawa has questions, I will provide true and accurate responses.
4. I acknowledge that I am required to notify Hydro Ottawa within 30 days of ceasing to meet the eligibility requirements, upon which the account will be removed from the EVC Rate.
5. I acknowledge that if Hydro Ottawa determines that I deliberately or recklessly provided false information on this form or in response to any of its questions about it, or that I deliberately or recklessly failed to notify Hydro Ottawa within 30 days of ceasing to meet the eligibility requirements, Hydro Ottawa will rebill the account for the difference between the EVC Rate that was charged and the RTSR that should have been charged, plus interest.
6. I have the authority to sign this form on behalf of the account holder.

Signature

Signature: _____

Date:

Name of Individual Signing on Behalf of the Account Holder:

Title of Individual Signing on Behalf of the Account Holder:

Need help completing the form?

Customer service representatives are available to assist you weekdays from 8 a.m. - 8 p.m., and Saturday from 9 a.m. - 3 p.m. Call us at (613)738-6400.